

Muhlenberg College Summer Music Theatre Quality of Life Grant Application 2021

Additional Information, Pursuant to the Requirements of Ordinance No. 2017-131 Section 610.C.1

- Current and previous FY budgets submitted in separate document.
- Audited financial statements for Muhlenberg College submitted in separate document.
- Positions of all employees, officers and board members who receive \$50,000 or more in annual compensation.

Muhlenberg Summer Music Theatre (MSMT) is an operation of Muhlenberg College. All MSMT staff fall into one of two categories: those production staff contracted specifically for MSMT productions, such as directors, designers, musicians, box office workers, and actors; and those staff who operate MSMT as part of their staff positions at Muhlenberg's Theatre & Dance Department. The latter category includes administrative staff, artistic leadership, and technical supervisors such as the costume shop manager, scene shop manager, and electrics coordinator.

MSMT operations constitute between one-sixth and one-quarter of the work of the latter category of full-time Muhlenberg faculty and staff. The majority of their responsibilities pertain to the operation of the Muhlenberg Theatre & Dance Department and its co-curricular production series. Based on the pro-rated portion of their salary received for MSMT functions and responsibilities, no member of the MSMT staff receives compensation of \$50,000 or more.

The members of the MSMT staff who receive compensation of \$50,000 or more for *all* of their responsibilities at Muhlenberg College, including those not pertaining to MSMT are:

- Artistic Director Charles Richter (part of his role as Professor of Theatre and Director of Theatre for the department)
- Production Manager Curtis Dretsch (part of his role as Professor of Theatre and Director of Technical Theatre for the department)
- General Manager Jess Bien
- Marketing & Development Manager Scott Snyder
- Technical Director Damon Gelb
- Resident Master Electrician Paul E. Theisen, Jr.
- Costume Shop Manager Caroline Cook

• **Total compensation of the organization's five highest compensated individuals.**

Based on the pro-rated salary designation described above, based on the proportion of their job responsibilities having to do with Muhlenberg Summer Music Theatre, the total MSMT-related annual compensation of the five highest-compensated employees is approximately **\$130,000**. The *total* compensation of those five individuals, including other responsibilities, is approximately \$685,000.

- List of all funding sources and the total amount received from each funding source for the previous year.

| | |
|---------------------------------------|-----------|
| Ticket Sales | \$211,300 |
| Subscriptions | \$21,520 |
| Concessions | \$1,905 |
| Advertising..... | \$9,420 |
| Box Office Fees | \$2,915 |
| Individual Contributions..... | \$4,363 |
| Government Grants | \$8,000 |
| Lehigh County Quality of Life | \$3,000 |
| Pennsylvania Council on the Arts | \$5,000 |
| Foundation Grants | \$15,000 |
| William B. Butz Memorial Fund..... | \$10,000 |
| Baker Foundation | \$5,000 |
| Corporate Sponsorship..... | \$28,000 |
| Muhlenberg College | \$20,000 |
| Bank of America | \$1,000 |
| Davison & McCarthy | \$1,000 |
| Albarell Electric | \$1,000 |
| LV Educators Credit Union | \$1,000 |
| Johnson Controls | \$500 |
| Other Contributions (<\$500)..... | \$3,500 |

- List of all funding sources and the total amount received from each funding source for the current year, and a list of all pending applications for funding, including the amount requested.

During the current FY, including Summer 2020, COVID-19 cancellation has eliminated all programming. We do have some grant income pending, although all of it is currently under review for the same reason. Here are the current possible anticipated funding sources during 2020:

| | |
|---------------------------------------|--------------|
| Government Grants | \$8,000 |
| Lehigh County Quality of Life | \$3,000 |
| Pennsylvania Council on the Arts | \$5,000 |
| Foundation Grants | \$15,000 |
| William B. Butz Memorial Fund..... | \$10,000 |
| Baker Foundation | \$5,000 |
| TOTAL | \$23,000 |